NMSF/PMNM REGIONAL INFORMATION TECHNOLOGY SPECIALIST – ID#15663. National Marine Sanctuary Foundation. Regular, Full–Time, RCUH Non-Civil Service position with the National Marine Sanctuary Foundation (NMSF), assigned to the Papahānaumokuākea Marine National Monument and World Heritage Site (PMNM), located at the National Oceanic and Atmospheric Administration (NOAA) office in Honolulu, Hawaii. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws. **MONTHLY SALARY:** Salary commensurate with qualifications. **DUTIES:** Promotes the goals of the Office of National Marine Sanctuaries (ONMS) and the Monument. Plans, installs, configures, tests, implements, and manages the systems environment in support of the Monument's Information Technology (IT) architecture, business needs and management plan. Plans, analyzes, designs, develops, tests, and performs quality assurance of networked systems used for the transmission of voice, data and/or video formats. Plans, coordinates, tests, and implements the maintenance of hardware and software systems. Ensures confidentiality, availability, and integrity of Monument information systems and data therein. Enforces the NOAA security policy and follows recommended guidelines in all implementation and support activities. Designs, implements, manages, and tests business continuity and disaster recovery solutions for the Monument. Responsible for Continuity of Operations (COOP) for the Monument information management systems, including training for staff in emergency operations scenarios and compliance with National Ocean Service (NOS) and Department of Commerce (DOC) policies for COOP. Routinely tests restoration of data and services to ensure the integrity of disaster recovery procedures. Maintains IT security training. Provides enterprise network and server support. Performs routing vulnerability mitigation and reporting. Works with the IT Specialist on Macintosh and Personal Computer (PC) desktop, server, printer, audio/visual (A/V), support and training for Monument staff. **PRIMARY QUALIFICATIONS: EDUCATION/TRAINING:** Bachelor's Degree from an accredited four (4) year college or university in Computer Science, Information Technology, or related field. (At least five (5) years of job-related experience in computer sciences, systems analyst, IT consulting, programming, database administration or related field may be substituted for education requirement). **EXPERIENCE:** Three to five (3-5) years of experience working in enterprise-grade multi-agency information systems design and management, IT consulting, government, private industry, or law enforcement, management and public policy or related fields. Experience in enterprise information technology architecture, Microsoft Active Directory administration and support. Experience with configuration management. Experience working effectively with other agencies and groups to implement projects; developing recommendations, preparing clear and well organized written reports. Contract management and purchasing experience. **ABIL/KNOW/SKILLS:** Knowledge in overall management of an IT infrastructure, inclusive of all components and support; working with hardware, software and security vendors to achieve a desired outcome. Knowledge in security fundamentals and network/systems administration. Understanding of multi-agency vendors, contract, and project management. Demonstrated technical skill with systems planning and architecture; project management; network and systems administration; office automation; group policy; Microsoft server configuration and troubleshooting; and Apple and PC desktop configuration, support and troubleshooting. Must have strong customer service skills and attention to detail. Excellent written and verbal communication skills. Ability to problem solve and troubleshoot Microsoft, CISCO, and Apple systems and applications. Proven ability to prepare and maintain technical documentation related to information management systems. Some public speaking and presentation abilities. Must hold certifications in information security, systems and network administration including A+, Microsoft Certified Technology Specialist (MCTS), and Microsoft Certified Professional (MCP). Post Offer/Employment Condition: Must be able to pass a post offer criminal background check. (As necessary based on work location or other job requirements) incumbents may be required to meet the US Department of Commerce (DOC), National Oceanic and Atmospheric Administration (NOAA) security requirements for working in a federal facility which includes being fingerprinted and having a federal background check performed. **PHYSICAL/MEDICAL REQUIREMENTS:** Able to lift and carry up to fifty (50) pounds unassisted and up to eighty (80) pounds assisted. **POLICY AND/OR REGULATORY REQUIREMENTS:** As a condition of employment, employee will be subject to all applicable RCUH policies and procedures and, as applicable, subject to University of Hawaii's and/or business entity's policies and procedures. Violation of RCUH's, UH's, or business entity's policies and/or procedures or applicable State or Federal laws and/or regulations may lead to disciplinary action (including, but not limited to possible termination of employment, personal fines, civil and/or criminal penalties, etc.). **SECONDARY QUALIFICATIONS:** Knowledge of U.S. Federal Department of Commerce IT Standards, policies and procedures. Knowledge of Federal data management

standards and policies, such as United States Government Configuration Baseline (USGCB). Knowledge of the Federal Information Security Management Act of 2002. Knowledge of National Institute of Standards and Technology (NIST) 800-53 controls for Federal Information Systems. Possesses Cisco certification, or equivalent experience. Familiarity with the NOAA and ONMS. Familiarity with the Hawaiian Islands, its communities, and issues. Familiarity with the Hawaiian language. Ability to think both analytically and creatively in order to provide maximum level support to both internal and external customers. **INQUIRIES: Moani Pai 933-8191 (Hawaii). APPLICATION REQUIREMENTS:** Please go to www.rcuh.com, click on "Employment"; select "Apply" and navigate to "See Job Announcements and/or Apply for a Job." You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Salary History, 4) Supervisory References, 5) Copy of Degree(s)/Transcript(s)/Certificate(s). Allonline applications must be submitted/received by the closing date (11:59 P.M. Hawaii Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuhhr@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-8344. **CLOSING DATE: November 18, 2015.** EEO/AA Employer.