



PAPAHĀNAUMOKUĀKEA
Marine National Monument

ANNUAL PERMITTEE REPORT
Due December 31st Annually

NOTE: *This report is a comprehensive annual summary of all activities undertaken within Papahānaumokuākea Marine National Monument (Monument or PMNM), including but not limited to: dates of all arrivals and departures from islands and atolls within the Monument, names of all persons involved in permitted activities, details of all specimens collected, handled, etc., any other pertinent information, GPS locations of all samples collected, transects, etc., results of work to date, copy of all data collected, and a proposed schedule of publication or production of final work. The report shall include a concise summary or abstract for use in Monument reports. The annual report is due by December 31st of each calendar year that the permit was in effect and activities were conducted or before a new permit is issued, whichever comes first (Monument permit General Condition #22).*

FOR CALENDAR YEAR _____

PERMIT SUMMARY INFORMATION

Monument Permit #: _____

NOTE: *If your permit has ended and you have completed the “30-Day Summary Report Template,” please skip to Question #9.*

1. Permit Category:

(Research, Conservation and Management, Education, Native Hawaiian Practices, Recreation, or Special Ocean Use): _____

2. Principal Investigator Information:

PI Name:	
PI Address:	
PI Email Address:	
PI Phone:	

3. Field PI Name:

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4. List all participants who entered the Monument under this permit (append an additional sheet if necessary):

	First Name	Last Name
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

5. Complete the following table for each person listed who visited land for >1/2 day while in the Monument (NOTE: Use additional rows if the same person visited more than one island or atoll, and append an additional sheet if necessary):

	First Name	Last Name	Island or Atoll Visited*	Start Date	End Date
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					

**Your 30-Day Permit Summary Report (Due 30 days after permit expiration date) will require more detailed listing of participant locations.*



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DESCRIPTIVE INFORMATION FOR MONUMENT MANGEMENT REPORTS

6. Provide project abstract/description of conducted activities for calendar year:

7. List ALL physical and biological samples or specimens (include amounts of each) that were removed from PMNM (append list sheet if necessary):

Collection Type- General (e.g., seawater, coral, algae)	Scientific Name	Common Name	Specimen Amount / Sample Size	Notes

8. Of all items collected and removed from PMNM, list the current location(s), and any intended future disposition, of all samples, artifacts, etc. that were removed from PMNM:



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9. Describe any instrumentation (including animal monitoring tags) left or temporarily installed in the Monument:

10. Describe current stage of project (e.g. lab work being conducted, data analyses being carried out, film being edited, classroom curriculum being prepared, etc.):

11. Describe *plans for additional future work* within PMNM that would add to the results/conclusions/products from this year's permitted activity:

12. Please describe briefly any interesting preliminary findings based on your permitted activity so far.



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13. Provide additional or new information on ways in which results/conclusions/products will aid in PMNM management decisions:

14. List publications/reports/products currently in prep, in press, or published based on this project (please send listed documents as attachments with this permit report, if possible):

15. **Required for Special Ocean Use Permits:** *In accordance with 50 CFR Part 404.11(f), “Each person issued a permit for a special ocean use under this section shall submit an annual report to the Secretaries not later than December 31 of each year which describes activities conducted under that permit and revenues derived from such activities during that year.”*

“Revenues derived” are defined as (1) gross revenue (before any costs or expenses are deducted) and (2) net revenue (profits or income gained). Please provide dollar amounts of both types of revenue below: